

**PASTORAL ACCOMMODATION TUTOR PERSON SPECIFICATION**

	<b>Essential</b>	<b>How Identified*</b>	<b>Desirable</b>	<b>How Identified*</b>
<b>Qualifications/ Attainments</b>	Able to live in residence, either from Monday to Wednesday morning, or Wednesday to Friday morning.	A	First Aid certificate Food Hygiene certificate	A A
<b>Skills and Understanding</b>	<p>Awareness of issues affecting students living in residence; interest in welfare and support.</p> <p>Able to communicate clearly with a wide range of people.</p> <p>Able to maintain appropriate boundaries.</p> <p>Able to deal with problems in a constructive manner.</p> <p>Able to cook healthy, nutritious meals.</p> <p>Able to relate to, and be respected by, EMS students and staff.</p> <p>Able to apply common sense to new situations and take initiative.</p>	<p>I</p> <p>I/A</p> <p>I</p> <p>I</p> <p>A</p> <p>I</p> <p>I/A</p>		
<b>Prior experience</b>			<p>Experience in a welfare-related role</p> <p>Experience of dealing with disciplinary matters</p> <p>Experience of dealing with complex / difficult situations</p> <p>Experience of catering on a medium scale</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p>

	<b>Essential</b>	<b>How Identified*</b>	<b>Desirable</b>	<b>How Identified*</b>
<b>Personal Qualities</b>	Approachable & Non-judgemental	A/I		
	Responsible & Reliable	A/I		
	Supportive of others	A/I		
	Calm under pressure	A/I		
	Proactive and determined to make a positive difference to students	A/I		

\* Key:

**A = Application Form**

**I = Interview**